



The minutes of the meeting held on Tuesday 3rd March 2026 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr Baird, Cllr P Jones and Cllr S Jones.

In attendance:

Cllr Karen Glasson (Cornwall Councillor) and Sally Trethewey (Clerk).

206/25 To accept apologies.

There were no apologies.

207/25 Declarations of Interest and Dispensations.

a) Councillors to disclose any declarations of interests on any agenda items.

Cllr Trethewey, Cllr light and Cllr Hodgkinson declared a non-pecuniary interest on the following agenda items:

- 12) To receive a request for a grant as per the Council's Grant policy and agree payment.
 - a) St Erme Playing Field Trust – To grant £400.00 towards the cost of painting the wood on the outside of the Community Centre.
 - c) St Erme Community Enhancement Group – To grant £275.00 towards the cost and installation of a new shed and new apple trees.

Cllr Light declared a non-pecuniary interest on the following agenda item:

- 13) To consider a request to release the allocated Community Benefit Fund (2025) grant to the St Erme Village Hall of £775.00 to remove and replace fencing on site.

Cllr P Jones declared a non-pecuniary interest on the following agenda item:

- 12) To receive a request for a grant as per the Council's Grant policy and agree payment.
 - d) St Erme Cricket Club – To grant £400.00 towards new seating around the Cricket field.

Cllr Trethewey declared a pecuniary interest on the following agenda item:

- 23) To agree annual leave for the Clerk

b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate.

There were no members of the public present.

208/25 To approve the minutes of the meeting held on Tuesday 3rd February 2026.

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the minutes of the meeting held on Tuesday 3rd February 2026 be approved as a true record and duly signed.

209/265 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Light felt that the new car parking tariffs in Truro introduced by Cornwall Council had not done enough to support the economy in Truro, even though some amendments had been made. Cllr Glasson stated that she will feed this back to the Council.

210/25 Clerks update and report.

The clerk reported on the following:

NHS Engagement: The Neighbourhood Health & Wellbeing event held by Three Spires and Lander Medical practices were very well supported with over 250 attending.

Parish Council Casual Vacancy – The vacancy has been readvertised including an advert in the St Erme Parish Post.

Email received- an email had been received regarding the parking at the bottom of Eglos Road and provision of construction traffic parking for Legacy and residents. This has now been addressed, and bollards have been positioned opposite the site entrance stopping residents from parking here and construction traffic is parked on site.

Age UK – are offering a coach trip to the Royal Cornwall Show, Saturday 6th June 2026. This has been forwarded to groups for the over 50's.

Coastline Housing- We have received the Coastline Housing s106 monies for the 'Off Site Public Open Spaces'. The sum of £17,984 towards the provision of and/or improvements of open space facilities at St Erme Recreation Ground and/or the creation or improvement of open space within St Erme Parish.

Members were informed of all correspondences received and reminded of forthcoming training and meetings.

211/25 Planning:

a) To consider any planning applications received up to the date of the meeting.

No planning applications had been received.

b) To update on Cornwall Council planning decisions.

- PA25/06305: Land South of Eglos Road - Approved with conditions
- PA25/09300: Pradannack, St Erme - Withdrawn

c) Other planning items.

There were no other items.

212/25 Highways:

a) To update on the Community Speed Watch.

No sessions had taken place; this was mainly to do with the continued wet weather.

b) To update on the Community Highways Improvement Programme and the submission of the 'Expression of Interest.'

The Clerk confirmed that the EOI had been submitted to Cornwall Council.

c) To update on abandoned cars and general upkeep of village areas.

This item was discussed and we have been unable to get a response from Cornwall Housing regarding the Chancery Close car park. It was suggested that we could possibly ask for the land to be devolved to the Parish Council so we could take ownership. Cllr Glasson (Cornwall Councillor) will ask if this would be a possibility.

d) To update on the highways works and road 'Closure Intention' for School lane.

There had been several complaints regarding the road works for the Coastline Housing site which the Clerk and Cllr Glasson were dealing with. A site meeting is being organised for the full road closure. The Clerk will let Cllr Glasson know once this has been arranged.

213/25 Finance:

a) To receive the financial 'Statement of Accounts' and bank reconciliation for the year to date and to approve payments.

To be approved at the meeting held on Tuesday 3rd March 2026				
Name	Details of payment	Cost	VAT	Total
Lloyds Bank	Charges	£4.25		£4.25
Sage UK	Payroll	£11.00	£2.20	£13.20
O2	Mobile Phone	£11.82	£2.36	£14.18
Mrs S Trethewey	Salary Month 11			
Mr M Kendall	Salary Month 11			
Nest	Pension Contribution (February)			
Mrs S Trethewey	Clerks Expenses	£26.00		£26.00
Probus Parish Council	Enforcement Officer (26-0017)	£164.28		£164.28
St Erme Silver Circle	Grant 2025/2026	£350.00		£350.00
Citizens Advice Cornwall	Grant s137 (2025/2026)	£100.00		£100.00
		£2,215.83	£4.56	£2,220.39

The 'Statement of Accounts' above were agreed and it was proposed and seconded and therefore,

RESOLVED that the 'Statement of Accounts', and bank reconciliation were agreed as a true record and duly signed. The clerk will arrange payment of the invoices.

b) To receive and discuss the council's receipts and payments against the budget.

Members had received copies and there were no questions.

214/25 To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED for Playsafety Ltd to carry out the Council's annual play equipment inspections.

215/25 To receive and agree on the Cornwall Council LMP 2026/2027.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to continue with the agreement with Cornwall Council's Local Maintenance Partnership for the Public Rights of Way for 2026/2027.

216/25 To update on the Council's compliance to 'Assertion10' and agree any required actions.

The clerk confirmed that the 'Accessibility Check' of the Council's website with Vision ICT had been ordered and will be carried out shortly.

Members received the Council's GDPR Policies and Privacy Statement and there were no changes required. The Council's 'Model Publication Scheme' will be reviewed at the next meeting.

217/25 To receive a request for a grant as per the Council's Grant policy and agree payment.
Cllr Trethewey, Cllr Light and Cllr Hodgkinson had declared a non-pecuniary interest on the next item and left the room.

It was proposed and seconded for Cllr S Jones to chair the next item.

a) St Erme Playing Field Trust – To grant £400.00 towards the cost of painting the wood on the outside of the Community Centre.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £400.00 to the St Erme Playing Field Trust as per the Council's Grant Policy.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson rejoined the meeting.

b) St Erme & Trispen Support Fund – To grant the sum of £275.00 which supports those in need within the Parish of St Erme.

This item was discussed and it was felt that the group had sufficient funds and members agreed to set aside the £275.00, which could be claimed if circumstances changed. It was therefore,

RESOLVED not to grant these monies at this time.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson had declared a non-pecuniary interest on the next item and left the room.

It was proposed and seconded for Cllr S Jones to chair the next item.

c) St Erme Community Enhancement Group – To grant £275.00 towards the cost and installation of a new shed and new apple trees.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £275.00 to the St Erme Community Enhancement Group as per the Council's Grant Policy.

Cllr Trethewey, Cllr Light and Cllr Hodgkinson rejoined the meeting.

Cllr P Jones had declared a non-pecuniary interest on the next item and left the room.

d) St Erme Cricket Club – To grant £400.00 towards new seating around the Cricket field.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £400.00 to the St Erme Cricket Club as per the Council's Grant Policy.

Cllr P Jones rejoined the meeting.

Cllr Light had declared a non-pecuniary interest on the next item and left the room.

218/25 To consider a request to release the allocated Community Benefit Fund (2025) grant to the St Erme Village Hall of £775.00 to remove and replace fencing on site.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to grant the sum of £775.00 to the St Erme Village Hall as per the Council's Community Benefit Fund Policy.

Cllr Light rejoined the meeting.

It was agreed that all the grants above to be paid in March before the end of the financial year.

219/25 To receive a letter from a parishioner regarding the Mobile Library who has concerns that the service provided is being reviewed.

The Council had not heard of any consultation about the mobile libraries, Cllr Glasson said that they are looking at reviewing the general libraries and this may not necessarily include the mobile libraries. Cllr Glasson agreed to find out more information on this. It was felt that the mobile library is an important service for St Erme and that it is important that it remains.

220/25 The Clerk to update on the Community Benefit Fund 2026 applications.

Applications have been submitted from the following groups:

St Erme Cricket Club, St Erme Playing Field Trust, St Erme Community Enhancement Group and St Erme Church

Those submitted will be asked to put forward their bids at the annual parish meeting as per the 'Community Benefit Fund' policy.

221/25 To receive a report from the Neighbourhood Priority Statement Committee.

The draft NPS had been forwarded to members to consider.

Members considered the draft St Erme NPS and it was proposed and seconded and therefore

RESOLVED for the draft St Erme Neighbourhood Priority Statement to be formally submitted to Cornwall Council for comment prior to the formal statutory consultation.

222/25 To receive a report from the Health & Wellbeing Working Group.

At their last meeting the Health & Wellbeing Group agreed to contact all local organisations to check their details are up to date in the electronic version of the 'Community Connections' booklet. Once confirmed 250 colour copies will be printed and distributed to all local organisations and to the St Erme Emergency Plan wardens. Copies will be placed at various locations such as the community buildings, shop, Church, Chapel and at the Information Kiosk in the telephone box at Trispen Hill.

Members of the group attended the recent Health & Wellbeing event put on by Three Spires and Lander Medical practices.

223/25 To update and organise the Annual Parish meeting on Tuesday 17th March 2026.

The clerk stated that the following had agreed to attend:- Steph Good (Neighbourhood Watch Community Project Manager for Cornwall), Micheal Edwards (NPS Steering Group) and PCSO Mark Jones. Those that have submitted Community Benefit Fund applications will be asked to present their bids.

It was agreed to have available the Community Benefit Fund reports for the 2025 bids.

It was agreed for the St Erme Playing Field Trust to provide and serve the refreshments with the cost coming from the Chairmans Fund.

224/25 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

Cllr Hodgkinson said that the panto was a success and well attended with good feedback. They are looking for volunteers to help with other events. The new boiler was being fitted in March, and they are waiting for an insurance payout towards this cost. The committee have had to repair fencing at Trencreek Park which is an additional expense. They have received quotes for the painting of the main hall and foyer.

- **St Erme Village Hall (Cllr Light)**

Cllr Light said that they had not held a meeting.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

Cllr Trethewey reported that their new committee member was looking at placing new bird and owl boxes at St Allen, St Clement and St Erme. They are looking at working with the school with workshops to encourage children to look out for wildlife.

Two of the key Community Garden members are unwell, but can still oversee the organising. They are looking for three/four volunteers to help weed and plant once the weather is better. They are planning to hold another 'Community Compost' scheme soon.

- **St Erme Cricket Club (Cllr P Jones)**

Cllr P Jones reported that the Cricket Club are keen to get a close circuit TV system to broadcast matches. They would have a CCTV camera on a pole at the far end of the wicket on the edge of the field. Various legalities are currently being looked at, some other clubs already broadcasted their games last year.

225/25 To agree the date and time of the Council's Annual Parish meeting to be held on Tuesday 17th March 2026 and the next full meeting of the Council on Tuesday 14th April 2026.

The above dates and times were agreed.

PART 2 - CONFIDENTIAL

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRPERSON

DATED

PART 2 – CONFIDENTIAL

The minutes of the meeting held on Tuesday 3rd March 2026 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Hodgkinson (Vice-Chairperson), Cllr Light, Cllr Baird, Cllr P Jones and Cllr S Jones

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.