



The minutes of the meeting held on Tuesday 7th July 2026 at the St Erme Community Centre.

Those present:

Cllr Trethewey (Chairperson), Cllr Light (Vice-Chairperson), Cllr Hodgkinson, Cllr P Jones and Cllr S Jones.

In attendance:

Sally Trethewey (Clerk/RFO) and two members of the public.

74/26 To accept apologies.

Apologies were received and accepted from Cllr Karen Glasson (Cornwall Councillor) who was attending the Roseland and Truro CAP meeting.

Cllr Baird was not in attendance.

75/26 Declarations of Interest and Dispensations.

a) Councillors to disclose any declarations of interests on any agenda items.

There were no declarations of interest.

b) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested.

Public Participation (15 minutes)

The public are given 15 minutes to discuss any items on the agenda, after this period the members of the public may stay in the meeting but will not be able to comment or participate. A member of the St Erme Village Hall committee gave a report on the village hall. The Chairman thanked the member of the public for their update.

It was requested by the Council that the agenda and minutes of the Village Hall meetings are sent to Cllr Light who is the Parish Council representative on the Village Hall Committee or alternatively to the Clerk.

There were no questions from the members of the public present.

76/26 To approve the minutes of the meeting held on Tuesday 2nd June 2026.

The minutes previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED to approve the minutes of the meeting held on Tuesday 2nd June 2026 as a true record and duly signed.

77/26 Councillors to discuss any matters with Cornwall Councillor if present.

Cllr Glasson was not present.

78/26 Clerks update and report.

The clerk updated members as follows:

Casual Vacancy – There was no interest shown in the position at the drop-in event; the vacancy will be readvertised.

Notice of Closure Intentions: members were informed of the upcoming road closures.

Trispen & St Erme Funday – There will be a Parish Council stand at the Funday if any members wish to be present between 1.00pm and 5.00pm on 25th July.

Cornwall Council: members were informed of the changes to 'Register of Interest' requirements and given new forms to complete.

DofE - The clerk informed members that a young person was carrying out volunteer litter picking in the village towards their Bronze DofE. All relevant paperwork had been completed.

Members were informed of all correspondence received and reminded of forthcoming meetings and training events.

79/26 Planning:

a) To consider any planning applications received up to the date of the meeting.

- **PA25/09300: Predannack, St Erme, Truro**
Notification: Alterations to existing bungalow with replacement roof and formation of accommodation within the roof.

This application had been previously consulted on and it was agreed not to amend our original response.

b) To update on Cornwall Council planning decisions.

PA26/03207: Pengelly View, Pengelly Farm, St Erme - APPROVED

c) Any other planning items:

There were no other items.

80/26 Highways:

a) To update on the Community Speed Watch.

Two sessions took place during June; further sessions will be set up for this month.

The new batteries have been installed in the mobile speed camera, which is currently at Eglos Road

b) To update on the Community Highways Improvement Programme and the submission of the 'Expression of Interest.'

Cornwall Council have informed us that we were not successful with our application for parking restrictions and drop kerbs. The reasons stipulated is that their budget was limited, and as a result, the value of all the schemes taken forward to be costed far exceeded the funding available. The schemes that were selected fell within budget, offered the best value for money, deliverability and benefit to their community.

c) To update on abandoned cars at Chancery Close.

Some of the vehicles and trailers have been removed and the relevant agencies are in contact with the owner of the remaining vehicles; which will hopefully be removed soon.

d) To update on the highways works and road ‘Closure Closures.’

There will be further road closures and works taking place during August for infrastructure to both the Legacy development and the Coastline Housing development.

81/26 Finance:

a) To receive the financial ‘Statement of Accounts’ and bank reconciliation for the year to date and to approve payments.

To be approved at the meeting held on Tuesday 7th July 2026				
Name	Details of payment	Cost	VAT	Total
Lloyds Bank	Charges	£ 4.25		£ 4.25
Sage UK	Mobile Phone	£ 11.00	£ 2.20	£ 13.20
O2	Mobile Phone	£ 12.73	£ 2.55	£ 15.28
Wicksteed Leisure Ltd	Replacement - Cradal Seat	£ 288.96	£ 57.79	£ 346.75
St Erme PFL	Hall Hire (14.04.26 Inv 3838)	£ 23.00		£ 23.00
Mrs S Trethewey				
Mr M Kendall				
Nest				
Mrs S Trethewey	Clerks Expenses	£ 26.00		£ 26.00
HMRC	1st Qtr Payment	£ 594.60		£ 594.60
St Erme PFL	Hall Hire (June - Inv 3883)	£ 23.00	.	£ 23.00
Printerland	Ink Toner	£ 169.45	£ 33.89	£ 203.34
Ian Price	Noticeboard Repairs/Maintenance	£ 242.00		£ 242.00
St Erme Cricket Club	Grant	£ 500.00		£ 500.00
Cornwall ALC Limited	Annual Subscription 26/27	£ 566.02	£ 92.25	£ 658.27
Cornwall Council	Printing Annual Return	£ 54.69		£ 54.69
BJ Press	Printng - Community Connection Bk	£ 338.00		£ 338.00
SLCC	Anuual Subscription	£ 200.00		£ 200.00
		£ 4,425.94	£ 188.68	£ 4,614.62

The ‘Statement of Accounts’ above and bank reconciliation previously circulated were agreed and it was proposed and seconded and therefore,

RESOLVED that the ‘Statement of Accounts’ be approved as a true record and duly signed. The Clerk will arrange the payment of the invoices.

b) To receive and discuss the council’s receipts and payments against the budget.

Members had received copies and there were no questions.

c) Cllr P Jones to report on the internal control checks.

Cllr P Jones reported that he had carried out the ‘Internal Control’ checks and there were no concerns.

d) To update on the agreed changes to the Council’s bank procedures and signatories.

The Clerk and Cllr Light need to meet with Cllr Trethewey to add him to the on-line banking, it has been difficult to arrange a time due to members work commitments.

The Clerk has started to look at a deposit account in another bank or building society as we are close to

the limit covered under the FSC.

82/26 To consider estimates for the purchase of a new paper shredder for the Council.

This item was discussed and it was proposed and seconded and therefore,

RESOLVED to purchase a Leitz IQ Auto Feed Small Office 100 Automatic Paper Shredder from Lyreco at a cost of £380.20.

83/26 To update on the Dog Warden contract with Probus Parish Council and agree any actions.

Probus Parish Council have informed us that they will be looking at replacing their FPN Enforcement officer in September, it was agreed to inform them that we are still interested in a contract with them for this.

84/26 To receive and respond to Cornwall Council's 'Public Spaces Protection Order' renewals consultation.

Members discussed this consultation and it was agreed that a response was not required.

85/26 To review the following council policies.

- Discipline and Grievance Procedures
- Equality Policy
- Complaints Procedures
- Whistle Blowing Policy
- Dignity at Work Policy

Members had received copies of the policies above and recommended changes where required.

It was agreed that no further changes were required.

86/26 To receive a letter from the 'Pennon Group – Southwest Water' in response to a vote of no confidence motion by the campaign group Dwr Glan Campaign.

It was agreed to note this response, with no actions.

87/26 To agree to release payment for the following 'Community Benefit Funds' application.

- **St Erme Church – towards the cost of a consultants Tree Review of the 'Church Yard.**

This item was discussed and the Clerk confirmed receipt of the following:

- The 'Tree Risk Assessment' carried out by Evolve Tree Consultancy
- A copy of the paid invoice
- A copy of the last audited accounts.

and confirmed that all information required under the Community Benefit Fund Policy had been received and we will request a final report before the end of the year.

It was proposed and seconded and therefore,

RESOLVED to grant St Erme Church the sum of £500.00 as per the Council's Community Benefit Fund Policy and to pay this with this pay schedule.

88/26 To agree Councillor/Clerks attendance of the following events:

- **Cornwall Local Council's Conference 2026. Tuesday 6th October 2026**

It was proposed and seconded and therefore,

RESOLVED for Cllr Light to attend the Conference at a cost of £37.50.

- **Cormac Summer Workshop: Thursday 23rd July 2026**

Cllr S Jones and Cllr P Jones agreed to attend this event. It was agreed to bring up the issues of the road closures on the A39 and the problems experienced each year with accessing the village during these times.

89/26 To receive a report from the Neighbourhood Priority Statement Committee.

Amendments have been made and agreed following feedback from Cornwall Council. Once the maps and document have been formatted, we should be able to go the Pre-Submission Statutory Consultation.

The Clerk and NPS committee were thanked for all their work on this.

90/26 To receive a report from the Health & Wellbeing Working Group.

The 'Community Connections' booklet has now been printed and a copy will be distributed to each parish organisation and will be available in the shop, community centre, village hall, Methodist Church, St Erme Church, the Information telephone kiosk and the Emergency Plan Community Wardens will have copies to hand out to new residents in their areas.

A 'Walking Group' and 'Running Group' has now been formed for residents of all abilities. This is independent from the Parish Council, but has been formed through work carried out by the Health & Wellbeing Group.

91/26 Councillors to report on any meetings attended as representative:

- **St Erme Playing Field Trust (Cllr Hodgkinson)**

There was no report.

- **St Erme Village Hall (Cllr Light)**

There was no report.

- **St Erme Community Enhancement Group (Cllr Trethewey)**

There was no report.

- **St Erme Cricket Club (Cllr P Jones).**

Cllr P Jones had attended the last meeting, and there was nothing to report.

92/26 To agree the date and time of the next meeting of the Council on Tuesday 1st September 2026.

The date above was agreed.

PART 2 - CONFIDENTIAL

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items.

SIGNED

CHAIRPERSON

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