



The **DRAFT** minutes of the meeting held on Tuesday 3<sup>rd</sup> March 2020 at the St Erme Community Centre

**Those present:**

Cllr Trethewey (Chairman), Cllr Hodgkinson, Cllr P Jones, Cllr S Jones

**In attendance:**

Mrs Sally Trethewey (Clerk) and Cllr Eathorne-Gibbons (Cornwall Councillor)

**227/19 To accept apologies**

Apologies were received and accepted from Cllr Pound (Holiday) and Cllr Couch (work)

**228/19 Declarations of Interest in items on the Agenda**

- a) **Councillors to disclose any declarations of interests on any agenda items.**

**Cllr Hodgkinson and Cllr Trethewey declared a non-pecuniary interest on the following agenda items:**

7) Planning:-

- a) To consider any planning applications received up to the date of the meeting:-  
➤ PA20/01167: St Erme Community Centre, Castle Field, St Erme, Truro  
Proposed single storey building for cricket scoreboard and stores

16) To consider Grant requests as follows:

- a) To consider the following local grant requests as per the council's Grant Policy.  
• St Erme Playing Field Trust – grant request of £400.00 towards the cost of new play equipment for Tren creek Park

**Cllr Trethewey declared a pecuniary interest on the following agenda item:**

20) To update on the Clerk's appraisal and agree authorisation of overtime payments.

- a) To update & arrange for the clerks appraisal.  
b) To consider and agree overtime payment of 15 hours

**229/19 Dispensations: Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.**

A dispensation was requested for Cllr Hodgkinson to be able to participate in discussion and vote on the following for agenda items:

7) Planning:-

- a) To consider any planning applications received up to the date of the meeting:-  
PA20/01167: St Erme Community Centre, Castle Field, St Erme, Truro  
Proposed single storey building for cricket scoreboard and stores

16) To consider Grant requests as follows:

To consider the following local grant requests as per the council's Grant Policy for the.  
St Erme Playing Field Trust – grant request of £400.00 towards the cost of new play equipment for Tren creek Park.

It was proposed and seconded and therefore

**RESOLVED to grant a dispensation for the above agenda item for this meeting, The reason for the dispensation being granted is 'without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business'**

**Public Participation (15 minutes)**

The public are given 15 minutes to discuss any item on the agenda, after this period the members of the public may stay at the meeting but will not be able to comment or participate.

There were no members of the public present

**230/19 To receive and approve the minutes previously circulated for the meeting held on Tuesday 4<sup>th</sup> February 2020**

The minutes previously circulated were agreed and it was therefore

**RESOLVED that the minutes of the meeting held on Tuesday 4<sup>th</sup> February 2020 be approved as a true record and duly signed by the Chairman.**

**231/19 Councillors to discuss any matters with Cornwall Councillor if present**

There were no matters discussed

**232/19 Clerks update and Report**

The clerk updated on the following items:

**ROSPA Play Equipment Inspection:** The annual inspection of the council's play equipment will take place in April

**Truro & Kenwyn NP:** Notification had been received of their 1st Stage of the new revised Plan

**The Pension Regulator:** The re-declaration of compliance to the Pension Regulator has been completed

**Cornwall Council:**

- Street Cleansing Agency Agreement – Cornwall Council stated that there will be a review of our contract during the year where and changes will be considered.
- Notification had been received from Cornwall Council on their 'Climate Change Development Planning Document' – Planning Policy

**Personal Injury Claim –** Acknowledgement had been received to confirm that this item had been passed onto the correct land owner

**Oak Tree at Frogmore-** The clerk reported that Cornwall Council had replied stating that they have followed their correct procedures. It was agreed for the clerk to reply stating that Cornwall Council should consider that the tree is on clay soil and that its root depth would therefore be not very deep.

**Notified road closures:**

- East of Penny Come Quick to junction south Honeycombe, St Allen – 10<sup>th</sup> Feb to 1<sup>st</sup> May (24hours)
- Road from Penny Come Quick to Well Meadow, St Allen – 10<sup>th</sup> Feb to 1<sup>st</sup> May (24hours)
- Road from East Penny Come Quick to Trewaters Bungalow – 10<sup>th</sup> Feb to 1<sup>st</sup> May (24hours)
- Newquay Road Goonhavern – 24<sup>th</sup> Feb to 13<sup>th</sup> March (19.00 to 07.00)

Members were informed of all correspondences received and forthcoming meetings and training events

**Cllr Trethewey had declared a non-pecuniary interest on the next item and left the room**

**Cllr Hodgkinson had declared a non-pecuniary interest on the next agenda item, but a dispensation has been granted to allow him to discuss and vote on the agenda item.**

It was proposed and seconded for Cllr S Jones to chair the next item:

**233/19 Planning:-**

- a) To consider any planning applications received up to the date of the meeting:-
  - **PA20/01167: St Erme Community Centre, Castle Field, St Erme, Truro**  
**Proposed single storey building for cricket scoreboard and stores**

Members discussed this item and it was proposed and seconded and therefore

**RESOLVED to support the application with no recommendations**

Cllr Trethewey rejoined the meeting and stood in as Chairman

**b) Update on planning issues:**

- **Update on planning issues:**

**Cornwall Council decisions:**

- **Burringtons' development**

The clerk and the Chairman will follow up the outstanding issues and keep in contact with Cornwall Council

**234/19 Highways:**

**a) To update on the CNA Highways Scheme**

There were no updates

**b) To discuss the on-going issue of the flooding at the bottom of Trispen Hill**

This is ongoing and Cormac have stated that they will be looking at the issue again. The clerk will look at the possibility of meeting with Cormac to discuss further and to invite Cllr Eathorne-Gibbons.

**235/19 To update on the 'Public Rights of Way' (PROW's)**

**a) Damaged bollard footpath 321/12 adjacent to Trispen Stores**

The clerk will continue to chase this item

**b) To update on the outstanding works for the Community Network areas 'SOS' Project**

The clerk will continue to chase this item

**236/19 Finance:**

**a) To receive the financial statement of accounts for the year to date and to approve payments.**

**Cheques and Payments agreed and signed during the last month:**

DD: Sage UK (Payroll) = **£7.20**

DD: o2 (Mobile Phone) = **£13.80**

Chq No 2137 & 2138: Salaries (Month 11) = **£1181.59**

**Cheques to be agreed and signed:**

DD: PWLB (Loan repayment) = **£3151.17**

Chq No 2139: Mrs S Trethewey (Expenses) = **£18.00**

Chq No 2140: A to Z Educational Supplies (Bin Bags) = **£24.41**

Chq No 2141: St Erme Parish Post (Parish Post Annual fee March/April 2020) = **£200.00**

Chq No 2142: St Erme Playing Fields Ltd (Hall Hire – January) = **£30.00**

Chq No 2143: St Erme Parish Post (Grant) = **£500.00**

Chq No 2144: Sowenna Appeal (S137 Grant) = **£50.00**

Chq No 2145: St John Ambulance (S137 Grant) = **£50.00**

Chq No 2146: Merlin MS Centre: (S137 Grant) = **£50.00**

Chq No 2147: Tanya's Courage Trust (S137 Grant) = **£50.00**

Chq No 2148: M Pearson (Grass Maintenance) = **£185.00**

Chq No 2149: Fenland Leisure Products Ltd (Wet pour Sealant) = **£58.80**

The above accounts were agreed and it was therefore

**RESOLVED to approve the 'Statement of Accounts' as a true record and for Cllr S Jones and Cllr Hodgkinson to sign the cheques which were witnessed by Cllr P Jones**

**237/19 To receive and agree the Cornwall Council Grass Cutting Agreement for 2020-2021**

The grass cutting agreement had been received and there were no changes from the previous year. It was

**RESOLVED to continue the grass cutting agency agreement with Cornwall Council for 2020/2021.**

**238/19 To receive and respond to an e-mail from a resident regarding the 'Tree Warden' Scheme**

This item was discussed and it was agreed and

**RESOLVED to put the parishioners name forward to Cornwall Council as a volunteer tree warden for our area.**

**239/19 To update and agree on items for community event to celebrate the anniversary of VE day**

This item was discussed and it was agreed to ask the Trispen Methodist Church if they would like to host the celebrations on Friday 8<sup>th</sup> May for a short service and the 'Nation's Toast and follow up with light refreshments after. The council would cover the cost of this. The clerk will also ask the Bell ringing captain of St Erme Church to see if they would be happy to be a part of the 'Ringing out for Peace' at 7.00pm the same evening.

The St Erme Playing Field Trust is looking at putting a community event on Saturday 9<sup>th</sup> May 2020.

**240/19 To update on the community open day to be held on Saturday 30<sup>th</sup> May 2020**

It was agreed to hold the 'Open Event' on Saturday 30<sup>th</sup> May between 12.00 noon and 4.00pm and too invite all organisations in the village to have a promotion stand. An invite will be sent to the residents of the new Burringtons development and a leaflet drop to the whole village. The council will provide refreshments of tea/coffee and biscuits. It was also

**RESOLVED for the clerk to arrange for children's entertainment up to the value of £300.00**

**241/19 To update and discuss the format and quest speakers to the Annual Parish meeting on Tuesday 17th March 2020**

The clerk was waiting to hear back from the local Neighbourhood Beat manager to see if he would attend. John Carley (Chairman of the Chacewater Energy Group) has agreed to give a talk on climate change. Cllr P Jones agreed to chair the meeting if Cllr Pound was unable too.

The St Erme WI has agreed to make and serve the refreshments.

**242/19 To consider Grant requests as follows:**

b) **To consider the following local grant requests as per the council's Grant Policy.**

- **St Erme with Trispen School PTA- grant request of £400.00 towards new wellington racks**

This item was discussed and it was therefore

**RESOLVED to grant the St Erme with Trispen School PTA the sum of £400.00 towards the cost of new wellington boot racks as per the council's Grant Policy**

Cllr Trethewey had declared a non-pecuniary interest on the next agenda item and left the room.

Cllr Hodgkinson had declared a non-pecuniary interest on the next agenda item, but a dispensation has been granted to allow him to discuss and vote on the agenda item.

It was proposed and seconded for Cllr S Jones to chair the next item:

- **St Erme Playing Field Trust – grant request of £400.00 towards the cost of new play equipment for Trencreek Park**

This item was discussed and it was therefore

**RESOLVED to grant the St Erme Playing Field Trust the sum of £400.00 towards the cost of a new piece of play equipment as per the council's Grant Policy**

It was

**RESOLVED for the cheques to be signed by Cllr S Jones and Cllr Hodgkinson at this meeting.**

Cllr Trethewey rejoined the meeting and stood in as Chairman

**243/19 To discuss and arrange for repairs to the council's Play Equipment.**

The council's street cleanser will be repairing the gaps in the wet pour surface by filling in with sealant and will treat the areas of rust on the equipment. The spinners bearings requires repair and it was

**RESOLVED to ask AG Prowse ltd to mend the spinners bearing at a cost of £175.28**

**244/19 Councillors to report on any meetings attended as representatives:**

- **St Erme Playing Field Trust**

The committees are replacing some items of play equipment at Trencreek Park and will be holding a public consultation on the new pieces of equipment on 28<sup>th</sup> March 2020

- **St Erme Village Hall Committee (Cllr S Jones)**

The craft fair had a poor turnout due to the weather and they made a small profit

- **St Erme Skate park Committee (Cllr Trethewey)**

The group of parishioners will be holding a public meeting on 6<sup>th</sup> April to officially form a committee and are currently looking at setting up a bank account.

**245/19 To agree the date of the Annual Parish meeting on the 17<sup>th</sup> March 2020 and the next full meeting of the council on Tuesday 7<sup>th</sup> April 2020 at the St Erme Community Centre 7.30pm**

The above date and time were agreed

Cllr Trethewey had declared a pecuniary interest on the next agenda item and left the room. The clerk also left the room

It was proposed and seconded for Cllr S Jones to chair this item

## **PART 2**

**Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items**

**246/19 To update on the Clerk's appraisal and agree authorisation of overtime payments.**

**a) To update & arrange for the clerks appraisal.**

It was agreed for Cllr Hodgkinson, Cllr P Jones and Cllr Pound to meet regarding the clerk's appraisal. The clerk to forward the appraisal template to members

**b)To consider and agree overtime payment of 15 hours**

This item was discussed and it was

**RESOLVED to pay the clerk 15hrs overtime in March's salary.**

**End of meeting**

**SIGNED**

**CHAIRMAN**

**DATED**