



The **DRAFT** minutes of the remote meeting held on Friday 27th March 2020, by e-mail correspondence.

Those present:

Responded by e-mail: Cllr Trethewey (Chairman), Cllr Pound (Vice-Chairman), Cllr S Jones, Cllr P Jones, Cllr Couch and Cllr Hodgkinson

Responded by telephone: Cllr Riggs

Administrator: Sally Trethewey (clerk)

247/19 To accept apologies:

There were no apologies.

Cllr Eathorne-Gibbons was informed of the remote meeting

248/19 Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

There were no declarations of interest

249/19 Dispensations

a) Member/s to request a Dispensation for an item on the agenda that has just become apparent at this meeting.

There were no dispensations requested

250/19 To receive and consider any public comments from items on the agenda

There were no comments received by-email from members of the public

251/19 To receive a report for consideration and resolution on setting up a Continuity Plan and Emergency Scheme of Delegation for the council's procedures during the COVID-19 outbreak.

(The report is available to view at www.stermeparishcouncil.org.uk)

All members had received a copy of the reports; there were no questions forwarded and members

RESOLVED that the 'Continuity Plan and Emergency Scheme of Delegation' be approved with all in favour and that the following resolutions were agreed.

1) That due to the current situation with the pandemic of Coronavirus all Standing Orders that are not in bold will be suspended, and to follow any new legislation that is put in place by the government during this time.

2) Due to self-isolation and the council being in quarantine virtual meetings will be carried out by e-mail during the pandemic of Coronavirus for when necessary for items not covered by the resolutions below.

3) That the council delegates authority to the clerk in consultation with the Chairman and Vice-Chairman (or a second member of the council) to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council.

4) That the council authorise the clerk to register to Lloyds for on-line banking as a single Full Access user of the council's accounts during the period of the pandemic Coronavirus. Any electronic payments will be authorised by a schedule of payments that will be circulated and approved by members of the council by e-mail.

5) That the council will pay the Clerk their full salary for up to 6 months as per their contract and to revise the Street Cleaners contract for the period during the pandemic to full payment for up to 6 months in the event of sickness and self-isolation.

6) That the clerk and council will follow the protocol laid out in the report to consider any planning applications as advised by the Planning Authority and the Cornwall Association of Local Council's

252/19 The date and time of the next meeting or virtual meeting will be arranged when required and the agenda will be displayed on the council's website three clear days before the date of the meeting

It was agreed that the next meeting will be agreed when required and we will follow any new guidance received from the government and the Cornwall Association of Local Councils. All meetings will be displayed on the council's website three clear days before the meeting.

SIGNED

CHAIRMAN

DATED