



25th November 2020

REPORT

Please see below the report in relation to the remote meeting of St Erme Parish Council to be held on Tuesday 1st December 2020.

The press and members of the public are able to view the agenda and this report on the council's website at www.stermeparishcouncil.org.uk and forward any views or comments to be considered by e-mail to clerk@stermeparishcouncil.org.uk by 12.00noon on **Tuesday 1st December 2020**.

If you would like to join the remote meeting via Zoom, please request the link from the clerk before the deadline above.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Agenda Item 4

- 4) To approve the minutes of the remote council meeting held on Tuesday 3rd November 2020 and the Public Precept meeting held on Tuesday 17th November 2020 via Zoom

Please see a copy of the draft minutes on the council's website at www.stermeparishcouncil.org.uk

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item **on the agenda**, each member of the public can speak for 3 minutes after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 5) Councillors to discuss any matters with Cornwall Councillor if present

Agenda Item 6

- 6) **Clerk's update and report –**

Remote Speed Signage for the village:

Staff Holidays: Clerk 14th December 2020 to 27th December 2020 (2 weeks)
Street Cleanser 29th December 2020 to 3rd January 2021 (1 week)

TRAINING EVENTS, INVITATIONS & MEETINGS

Code of Conduct Training:

Thursday 3rd December 2020 to be held via Microsoft Teams between 10.00am to 12pm
(Cllr Hodgkinson)

Truro & Roseland Community Network meeting:

Tuesday 26th January 2021 to be held via Microsoft Teams at 7.00pm
(Cllr Trethewey & Cllr S Jones)

NEWSLETTERS / UPDATES / PRESS RELEASES previously e-mailed

Updates from GOV.UK: -Coronavirus (COVID-19)

Town and Parish Council COVID-19: - weekly updates

NALC's: Chief executive's weekly bulletins

Agenda Item 7

7) Planning: -

a) To consider any planning applications received up to the date of the meeting: -

- **PA20/09332: Caravan at Polisken Farm, St Erme, Truro**
Certificate of lawfulness in respect of the existing use of land for the siting of a residential caravan
-
- **PA20/09518: Land west of Laurel Cottage, St Erme, Truro**
Proposed dwelling on land adjacent to Laurel Cottage

These applications can be viewed from the link below;

http://www.stermparishcouncil.org.uk/Planning_18401.aspx

As of the 25.11.20 no representations to Cornwall Council or to the Parish Council have been received.

b) Update on planning issues:

- **Update on Cornwall Council planning decisions**
PA20/07570 - Approved
PA20/08546 - Approved
- **Burringtons' development -**
The clerk and chairman to update on the time schedule of the completion of the remaining highways and landscaping works of the site

AGENDA Item 8

8) Highways:

a) To update on the CNA Highways Scheme submission for St Erme

There are currently no further updates on this item.

b) To update on the flooding at the bottom of Trispen Hill

There is no further updates on this item

Agenda Item 9

9) To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

An advert has been placed the St Erme Parish Post highlighting how the residents can seek help and advice and to remind the community about the St Erme Community Larder.

The Facebook page is being kept up to date with new information regarding government guidelines and local information as it is received

The 'St Erme Community Larder' is supporting in the region of 76 individuals.

Agenda Item 10

10) Finance:

- a) To receive and approve the previously agreed 'Statement of Accounts for November / December 2020' as a true record and agree any additional invoices for payment.

The 'Statement of Accounts' for November/December 2020 are as follows:

Statement of Payments and Accounts to be approved on 1st December 2020									
Previously approved by email									
Name	Details of payment	Cost	VAT	Total	Delegated by	Paid by	Agreed by/at	Action Date	Meeting Approved
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40	Members	Direct Debit	E-mail	14.11.20	01.12.20
o2	Mobile Phone	£ 11.81	£ 2.36	£ 14.17	Members	Direct Debit	E-mail	24.11.20	01.12.20
Mrs S Trethewey	Salary Month 8				Members	On-line payment	E-mail	30.11.20	01.12.20
Mr G Brunsdon	Salary Month 8				Members	On-line payment	E-mail	30.11.20	01.12.20
				£ 1,330.74					
To be approved at the meeting held on Tuesday 1st December 2020									
Name	Details of payment	Cost	VAT	Total	Delegated by	Paid by	Agreed by/at	Action Date	Meeting Approved
Mrs S Trethewey	Expenses	£ 32.00		£ 32.00		On-line payment	Members	02.12.20	01.12.20
St Erme Church	Grant	£ 1,500.00		£ 1,500.00		On-line payment	Members	02.12.20	01.12.20
				£ 1,532.00					
Deposit Account	£ 26,910.94								
Current Account	£ 38,777.41								
Total	£ 65,688.35								
O/S Cheques	-£ 30.00								
Bank Balance 31.10.20	£ 65,658.35								
Payments made Nov/Dec	-£ 4,581.11								
Total	£ 61,077.24								

10) Finance:

- b) To agree and resolve the precept for the year ending 31st March 2022 at £35,866 (Thirty-five thousand eight hundred and sixty-six pounds only) as put forward at the Public Precept meeting held remotely via Zoom on 17th November 2020**

The draft budget/precept was presented at a remote public meeting on Tuesday 17th November 2020 via Zoom. The meeting had previously been published in the local magazine, on the council's notice boards, the council's website and on the village's social media pages.

The members of the public present at this meeting had no questions or concerns on the proposals put forward.

Agenda Item 11

- 11) To agree to start the process for designing a map/leaflet of the public rights of way for St Erme.**

Last year the parish council had carried out maintenance on the public rights of way in the parish; in partnership with Cornwall Council and with local volunteers they repaired and replaced signage, styles and cut back vegetation.

There are a couple of outstanding areas to complete which we can hopefully carry out in the Spring and we had previously agreed to produce a map of the local footpath networks.

- 12) To agree to obtain an update quotation for consideration to renew the front noticeboard at the top of Eglos Road**

Last year we replaced two noticeboard fronts and have budgeted for this current year to renew the front of the noticeboard at the top of Eglos Road. We had received a previous quote of £600.00 cost for supply only.

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

END OF REPORT