St Erme Parish Council

Clerk to the Parish Council
Sally Trethewey,
1 Forestry House, St Erme, Truro
Cornwall, TR4 9BW

Tel. 07525130663
Email : clerk@stermeparishcouncil.org.uk
Website: www.stermeparishcouncil.org.uk

27th January 2021

REPORT

Please see below the report in relation to the remote meeting of St Erme Parish Council to be held on Tuesday 2nd February 2021.

The press and members of the public are able to view the agenda and this report on the council's website at www.stermeparishcouncil.org.uk and forward any views or comments to be considered by e-mail to clerk@stermeparishcouncil.org.uk by 12.00noon on **Tuesday 2nd February 2021**.

If you would like to join the remote meeting via Zoom, please request the link from the clerk before the deadline above.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

1) To accept apologies

2) Declarations of Interest in items on the Agenda

a) Councillors to disclose any declarations of interests on any agenda items.

3) Dispensations

a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Agenda Item 4

4) To approve the minutes of the remote council meeting held on Tuesday 12th January 2021

Please see a copy of the draft minutes on the council's website at www.stermeparishcouncil.org.uk

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item **on the agenda**, each member of the public can speak for 3 minutes after this period the members of the public may stay at the meeting but will not be able to comment or participate.

5) Councillors to discuss any matters with Cornwall Councillor if present

Agenda Item 6

6) Clerk's update and report –

- **Devon & Cornwall Police:**
  Update on new appointments of Inspector & Neighbourhood Team Leader

- **Cubert Parish Council**:
  Update on correspondence regarding 'Affordable Housing Cascades and Percentages'

- **New Noticeboard Cabinet**:
  The new Eglos Road cabinet has been ordered and we are currently waiting for confirmation to collect.

- **Litter Picking:** D of E Award

- **Clerk's Scheduled Holiday:**

15th Feb 2021 to 21st Feb 2021 and 22nd March 2021 to 28th March 2021

Agenda Item 7

7) Planning: -

a) To consider any planning applications received up to the date of the meeting: -

- **PA20/11540: Resugga Farm, St Erme**
  Installation of new sewage treatment plant and discharge to watercourse

These applications can be viewed from the link below;
http://www.stermeparishcouncil.org.uk/Planning_18401.aspx

As of the 26.01.21 no comments had been received to Cornwall Council or St Erme Parish Council regarding this application.

b) Update on planning issues:

- **Update on Cornwall Council planning decisions**
  PA20/09863: St Erme with Trispen CP School - APPROVED with conditions
  PA20/09518: Land West of Laurel Cottage, St Erme - APPROVED with conditions

- To update on the Burrington's development

AGENDA Item 8

8) Highways:

a) To update on the CNA Highways Scheme submission for St Erme
There are currently no further updates on this item.

b) To update on the flooding at the bottom of Trispen Hill
There are currently no further updates on this item.

c) A30 dualling update
The clerk has been in contact with the Community Relations Officers at Colstain Ltd and Colstain will be keeping the community up to date with the A30 dualling works by their Facebook page and through the St Erme Parish Post.

d) To upadate on the research of 'Interactive Speed' signage for the Parish
The clerk has been in contact with Perranarworthal Parish Council and Sticker Parish Council who have given feedback on their interactive speed signage and the processes they followed to get them installed.

Agenda Item 9

9) To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

We are continuing to help those that require support with collection of shopping/medication etc. Requests have been less than in the previous lock downs, however we have been asked to help several people in the community who have been self-isolating.

The 'St Erme Community Larder' has had more families come forward for support with a further five families in the last three weeks. They are now supporting 38 families consisting of 93 individuals.

The Community Centre continue to offer a takeaway service on a Friday evening with deliveries or collection. They are providing free meals for children and young people up the the age of 19 in full time education in the community Monday's to Friday's. This consists of three hot meals a week, two packed lunches and cereal and milk for breakfasts. There are currently 22 children receiving this.

Agenda Item 10

10) Finance:

a) To receive and approve the previously agreed 'Statement of Accounts for January/February 2021' as a true record and agree any additional invoices for payment.

The 'Statement of Accounts' for January/February 2021 are as follows:

Statement of Payments and Accounts to be approved on 2nd February 2021									
Previously approved by email									
Name	Details of payment	Cost	VAT	Total	Delegated by	Paid by	Agreed by/at	Action Date	Meeting Approved
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40	Members	Direct Debit	E-mail	14.01.21	02.02.21
o2	Mobile Phone	£ 11.81	£ 2.36	£ 14.17	Members	Direct Debit	E-mail	24.01.21	02.02.21
Mrs S Trethewey	Salary Month 10				Members	On-line payment	E-mail	29.01.21	02.02.21
Mr G Brunsden	Salary Month 10				Members	On-line payment	E-mail	29.01.21	02.02.21
				£ 1,375.46					
To be approved at the meeting held on Tuesday 2nd February 2021									
Name	Details of payment	Cost	VAT	Total		Paid by	Agreed by/at	Action Date	Meeting Approved
Mrs S Trethewey	Expenses	£ 18.00		£ 18.00		On-line payment	Members	03.02.21	02.02.21
Cornwall Council	Dog Bin Emptying	£ 35.63	£ 7.13	£ 42.76		On-line payment	Members	03.02.21	02.02.21
				£ 60.76					
Deposit Account	£ 26,910.94								
Current Account	£ 33,383.03								
Total	£ 60,293.97								
O/S Cheques/FP	-£ 30.00								
Bank Balance 31.12.20	£ 60,263.97								
Jan/Feb Payments	-£ 1,768.01								
Total	£ 58,495.96								

10) Finance:

b) To receive and discuss the council's receipts and payments against the budget.

c) To discuss and agree an 'Internal Auditor' for the council's procedures

d) To receive a report from Cllr Hodgkinson on the Internal Controls check

11) To receive and respond to the following consultation:

- Cornwall Council: Consultation on the proposed 'Code of Conduct'.

12) To consider Grant requests as follows:

a) To consider the following local grant requests as per the council's Grant Policy.

- St Erme and Trispen Fun Day Committee (St Erme Parish Post)- grant request of £200.00 towards the printing costs of the Parish Post

- St Erme Silver Circle – grant request of £100.00 towards the cost of Christmas 'Memory Bags' for members

b) To consider requests for grants under LGA 1972 s137 for organisations outside of the parish as per our grant policy procedures.

- Citizens Advice Cornwall
- Marie Curie Cornwall – Emergency Appeal
- Cornwall Hospice Care
- Cruse Bereavement Care Cornwall
- Victim Support

13) To agree for Playsafety Ltd - ROSPA to carry out the council's annual inspection of the play equipment at the School Park and Trispen Football Field

14) To consider the format and invite quest speakers to the Annual Parish meeting on Tuesday16th March 2020; subject to guidance from the Governments and NALC

15) Councillors to report on any meetings attended as representatives:

- St Erme Cricket Club AGM (Cllr Pound)
- Truro & Roseland Community Network meeting (Cllr S Jones & Cllr P Jones)

16) The agree the date and time of the next full meeting of the council on Tuesday 2nd March 2021 and the Annual Parish meeting Tuesday 16th March 2021 (subject to Government guidance) to be held remotely via Zoom at 7.30pm.

<u>PART 2</u>

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

17) To consider and agree on a solicitor to act on behalf of the Parish Council for the transfer of land.

END OF REPORT