



6th January 2021

REPORT

Please see below the report in relation to the remote meeting of St Erme Parish Council to be held on Tuesday 12th January 2021.

The press and members of the public are able to view the agenda and this report on the council's website at www.stermeparishcouncil.org.uk and forward any views or comments to be considered by e-mail to clerk@stermeparishcouncil.org.uk by 12.00noon on **Tuesday 12th January 2021**.

If you would like to join the remote meeting via Zoom, please request the link from the clerk before the deadline above.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

- 1) To accept apologies
- 2) **Declarations of Interest in items on the Agenda**
 - a) Councillors to disclose any declarations of interests on any agenda items.
- 3) **Dispensations**
 - a) Member/s to request a dispensation for an item on the agenda that has just become apparent at this meeting.

Agenda Item 4

- 4) To approve the minutes of the remote council meeting held on Tuesday 1st December 2020

Please see a copy of the draft minutes on the council's website at www.stermeparishcouncil.org.uk

Public Participation (15 minutes)

The public are given 15 minutes to discuss any item **on the agenda**, each member of the public can speak for 3 minutes after this period the members of the public may stay at the meeting but will not be able to comment or participate.

- 5) Councillors to discuss any matters with Cornwall Councillor if present

Agenda Item 6

- 6) **Clerk's update and report –**

Cornwall Council: Estimated Election costs for 6th May 2021

Update on PROWS leaflet/mapping: On-going

Remote Speeds Signage for the village: Still researching information

Staff Holidays: Update

TRAINING EVENTS, INVITATIONS & MEETINGS

A30 Community Team meeting

Monday 11th January 2021 to be held at 4.30pm
(Cllr Trethewey and Cllr Pound to attend)

A30 Dualling Cluster meeting

Tuesday 12th January 2021 to be held via Microsoft Teams at 6.00pm – 8.00pm

Truro & Roseland Community Network meeting:

Tuesday 26th January 2021 to be held via Microsoft Teams at 7.00pm
(Cllr Trethewey - Apologies & Cllr S Jones to attend)

Agenda Item 7

7) Planning: -

a) To consider any planning applications received up to the date of the meeting: -

- **PA20/09863: St Erme with Trispen CP School**
Proposed one classroom extension
- **PA20/10404: Plot 5, Treworgan view, St Erme, Truro**
Construction of a single dwelling and associated works (amendments to previous approval)
-

These applications can be viewed from the link below;

http://www.stermeaparishcouncil.org.uk/Planning_18401.aspx

As of the 05.01.21 three representations to Cornwall Council have been received for application No: PA20/10404 and two to the Parish Council. These can be viewed on the link above.

b) Update on planning issues:

- **Update on Cornwall Council planning decisions**
PA20/08571: Predannack, St Erme, Truro – APPROVED
- **Burringtons' development -**
The clerk and chairman to update on the time schedule of the completion of the remaining highways and landscaping works of the site

AGENDA Item 8

8) Highways:

a) To update on the CNA Highways Scheme submission for St Erme

There are currently no further updates on this item.

b) To update on the flooding at the bottom of Trispen Hill

The clerk is reporting to Cornwall Council each time the road floods and an article has been placed in the Parish Council newsletter in the Parish Post. There are no further updates on this item.

c) To receive and respond to the 'Cormac Survey- Verge Questionnaire'

Members to discuss and respond to the previously circulated Questionnaire

d) A30 Dualling update

Cllr Trethewey to update on a meeting held on 11th January 2021

Agenda Item 9

9) To update on the St Erme Emergency Plan response to COVID 19 and support of the community.

Following the Government announcement of a further lockdown on 4th January 2021 new articles and updates have been posted on the St Erme Emergency Plan Facebook Page and in the St Erme Parish Post highlighting how residents can seek help and advice. Details on how to register as a volunteer has also been publicised.

We have already received calls to help with delivering medication and shopping.

An updated volunteer register has been completed with 25 volunteers, plus the Emergency Plan Wardens. Some previous volunteers have been removed due to work commitments and/or have moved from the area.

The Facebook page will continue to be kept up to date with new information regarding government guidelines and local information as it is received

The 'St Erme Community Larder' is supporting in the region of 34 families consisting of 86 individuals. This will continue through the lockdown following governments guidelines.

The Community Centre will continue to offer a takeaway service on a Friday evening with deliveries or collection. They are providing free meals for children and young people up the the age of 19 in full time education in the community Monday's to Friday's. This consists of three hot meals a week and two packed lunches.

Agenda Item 10

10) Finance:

- a) To receive and approve the previously agreed 'Statement of Accounts for December 2020/January 2021' as a true record and agree any additional invoices for payment.

The 'Statement of Accounts' for December 2020/ January 2021 are as follows:

Statement of Payments and Accounts to be approved on 12th January 2021									
Previously approved by email									
Name	Details of payment	Cost	VAT	Total	Delegated by	Paid by	Agreed by/at	Action Date	Meeting Approved
Sage UK	Payroll	£ 7.00	£ 1.40	£ 8.40	Members	Direct Debit	E-mail	14.12.20	12.01.21
o2	Mobile Phone	£ 11.81	£ 2.36	£ 14.17	Members	Direct Debit	E-mail	24.12.20	12.01.21
Lyreco UK Ltd	SD Card - Body Cam	£ 8.56	£ 1.71	£ 10.27	Members	On-line payment	E-mail	31.12.20	12.01.21
Mrs S Trethewey	Expenses - Gift Voucher/ID	£ 117.99		£ 117.99	Members	On-line payment	E-mail	31.12.20	12.01.21
Mrs S Trethewey	Salary Month 9				Members	On-line payment	E-mail	31.12.20	12.01.21
Mr G Brunsdon	Salary Month 9				Members	On-line payment	E-mail	31.12.20	12.01.21
				£ 1,493.08					
To be approved at the meeting held on Tuesday 12th January 2021									
Name	Details of payment	Cost	VAT	Total		Paid by	Agreed by/at	Action Date	Meeting Approved
HMRC	3rd Qtr HMRC Payments	£ 170.79		£ 170.79		On-line payment	Members	13.01.21	12.01.21
Mrs S Trethewey	Expenses	£ 36.00		£ 36.00		On-line payment	Members	13.01.21	12.01.21
M Pearson	LMP /Maintenance	£ 125.00		£ 125.00		On-line payment	Members	13.01.21	12.01.21
				£ 331.79					
Deposit Account	£	26,910.94							
Current Account	£	35,858.97							
Total	£	62,769.91							
O/S Cheques/FP	-£	59.60							
Bank Balance 30.11.20	£	62,710.31							
Dec/Jan Payments	-£	3,356.87							
Total	£	59,353.44							

10) Finance:

- b) To receive and discuss the council's receipts and payments against the budget.**

Agenda Item 11

11) To consider and agree the continuation of the following Cornwall Council 'Partnership Agreements' for 1st April 2021 to 31st March 2022

- a) Street Cleansing Agency Agreement**
- b) Local Maintenance Partnership (LMP)**

12) To receive an updated quotation and agree to purchase a new cabinet to renew the front noticeboard at the top of Eglos Road

13) To receive and respond to the following consultation:

- 'Local Government Ethical Standards: Standards Matter 2- Public Consultation and Public Sector' surveys**

14) To consider and agree to set up a Facebook page for the Parish Council

PART 2

Pursuant to section 1(2) of Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following agenda items

END OF REPORT